



Hawaiian Humane Society
People for animals. Animals for people.

Citizen Complaint Form

Read and fill out this form completely so that we have as much information as possible to better serve you.

If you are reporting a loose dog, dog bite, animal cruelty/neglect, abandoned animal, or responding to a letter from us, include the **date, time, and location of the incident**, description of the animal(s) involved, and name/address of the owner/person of concern. In some cases we may require two witness statements so it is important to be specific. Fill in your case number (if you have one) and/or attach the letter you received in the mail from us when responding.

Please describe the animal in detail. If you know the breed of the dog, make note of this on the form. If unknown, indicate:

- type of coat (long, short, curly)
- size (small, medium, large)
- approximate weight
- color
- age (if known)
- sex (if know)

Document what the animal was doing and where. We need to know who, what, when and where.

For example:

- **if the dog was loose, where** – be specific and send in a photo if possible
- **if the animal bit you or your pet** – include type of injuries/location of injuries
- **for cruelty/neglect/abandonment** – include how long conditions have been observed
- **include date, time and location of the violation**

Your complaint will be **kept confidential** unless the matter goes to court in which case the owner of the animal, prosecutor and judge will have access to you statement.

Mail completed form to:

Field Services Department

Attn.: Officer: _____ (leave blank if unknown)

Hawaiian Humane Society

2700 Waialae Avenue

Honolulu, HI 96826

